

Scoring Rubric: Arkansas 4-H Record Books

Name: _____

Initiative: _____

Level: _____

Project: _____

Score:	TOTAL _____
General	_____
Section I	_____
Section II	_____
Section III	_____
Section IV	_____
Section V	_____
Section VI	_____
Section VII	_____
Section VIII	_____
Section IX	_____
Section X	_____

General 4-H Record Book (4 Points)

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Spelling and Grammar Correct – Entire document (excluding Resume & Story)	No spelling & grammatical errors	Minimal spelling or grammatical errors (1-5)	Some spelling or grammatical errors (6-10)	Significant spelling & grammatical errors (over 10)	No work shown

Section I - Resume (12 Points) ADVANCED ONLY

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Complete Resume	Includes contact information, Personal Development statement, education, employment, skills, and honors	Missing 1 component of resume	Missing 2-3 components of resume	Missing 4+ components of a resume	No work shown
Style, Appearance & Tone	Is not overcrowded, font style and size readable, relevant info on top ½ of page, Section headings reflect content, bullets used	Has two errors in basic formatting	Page Appears crowded, exceeds two pages	Margins less than ½ inch or more than 1 inch, exceeds two pages, is unreadable	No work shown
Grammar/Spelling	No spelling & grammatical errors	Minimal spelling or grammatical errors (1-2)	Some spelling or grammatical errors (3-4)	Significant spelling & grammatical errors (5 or more)	No work shown

Section II - 4-H STORY (27 points possible) – 5 pages or less, 12 point, Times New Roman font, 1” margins, double spaced

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Expresses what the 4-H'er has learned	2+ paragraphs summarizing what they have learned	1 paragraph summarizing what they have learned	1-2 activities described but with incomplete sentences or ideas	Nothing in story related to what they have learned	No work shown
Project work well presented	2+ paragraphs detailing project work	1 paragraph detailing project work.	1-2 activities described but with incomplete sentences or ideas	Nothing in story related to project work	No work shown
Leadership work well presented	2+ paragraphs detailing leadership activity	1 paragraph detailing leadership activity	1-2 activities described but with incomplete sentences or ideas	Nothing in story related to Leadership work	No work shown
Community Service work well presented	2+ paragraphs detailing community service	1 paragraph detailing community service	1-2 activities described but with incomplete sentences or ideas	Nothing in story related to community service	No work shown
Impact 4-H has had on career and education goals are articulated	1+ paragraphs detailing career and education goals - 3	1-2 activities described but with incomplete sentences or ideas - 2		Nothing in story related to career or education goals - 1	No work shown - 0
Correct use of grammar and spelling	No spelling & grammatical errors	Minimal spelling or grammatical errors (1-3)	Some spelling or grammatical errors (4-7)	Significant spelling & grammatical errors (8 or more)	No work shown
Story is formatted correctly and is within correct length restriction. (Under 5 pages, black ink, 1 inch margins, double spaced)	Meets all four (4) format requirements	Has three (3) of the format requirements	Has two (2) of the format requirements	Has one (1) or less of the format requirements	No work shown/Not within length restriction

SECTION III - Project Goals (13 points possible) - State your THREE(3) project goals(s) for this year. At least 1 goal should be related to the Main Project

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
At least 1 goal related to Main Project	Yes (2)		No (0)		
Project work reflects work towards goal(s)	All three goals are directly related to project work	2 of the three goals relate to project	Only one goal related to the project	Goals do not relate to project work	No goals listed
Action Plan	There was a plan for execution of ALL goals - 3		There was a plan for execution of 2 goals - 2	There was a plan for execution of 1 goal - 1	No work shown - 0
Learning – Did member learn from their project work	All lessons learned detail how they relate to goals, and are relevant	Majority of lessons expand on the projects, but detail not provided.	Lessons are simply restated goals, no expansion on what they learned	Lessons do not relate to goals listed	No work shown

SECTION IV – Main Project Work (40 points possible)

- A. **Main Project Work Overview** (14 points possible) -Describe all the things you have done in your main 4-H main project. Use numbers if you can (example: number of animals, size of garden, miles walked, recipes created, etc.). Show financial information if you can. Give totals where possible.

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Time in Project	4 years of project work indicated	3 years of project work indicated	2 years of project work indicated	1 year of project work indicated	No work shown
Growth	Project work reflects growth/change/increase/expansion in variety of experiences over time in majority of activities	Project work reflects growth/change/increase/expansion in variety of experiences over time in some activities	Project work stays consistent	Reduced project work	No work shown
Variety of activities	Activities reflect 10+ aspects of the project	Activities reflect 5-9 aspects of the project	Activities reflect 2-4 aspects of the project	Activities focus on only one aspect of the project	No variety of projects
Numbers used	Used Numbers - 2		Used Minimal Numbers - 1		Did not use numbers – 0

- B. **Educational Experiences in Your Main 4-H Project** (20 points possible) - Record activities you participated in and learned about in your main project. List tours, talks or demonstrations seen or heard, individual instruction, exhibits, workshops, camps, competitions, consumer experiences, interviews made, websites visited, books and pamphlets read. Be sure to indicate level where educational experience took place.
Use level (**L=local/club, C=county, MC= Multi-County, D=district, S=state, R=regional, N=national, I=international**)

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Learning experiences reflect all years of reporting	Majority of types of learning experiences reflected in each year of reporting	Some types of learning experiences reflected in 3 years of reporting	Some types of learning experiences reflected in 2 years of reporting	Learning experiences only reflected in 1 year of reporting	No work shown
Types of learning experiences	Participated in 7+ different types of educational experiences	Participated in 5-6 different types of educational experiences	Participated in 3-4 different types of educational experiences	Participated in 1-2 types of educational experiences	No work shown
Depth of learning experiences	Experiences covering 7+ topics related to project	Experiences covering 5-6 topics related to project	Experiences limited to covering 3-4 topics related to project	Experiences in 1-2 topics related to project	No work shown
What was learned	Reported what was learned on All educational experiences	Reported what was learned on most educational experiences (more than half)	Reported what was learned on some educational experiences (at least half)	Reported what was learned on a few educational experiences (less than half)	No work show
Several levels indicated (L, C, MC, D, S, R, N, I)	Has experiences in local, county, district and/or multi county, state and/or national/international levels	Experiences only at the local, county and district and/or multi county level	Experiences only at the local and county level	Experience only at the local level	No levels indicated

- C. **Photos in Main Project** (6 points possible) – Submit pictures related to your main project. You may submit up to 9 photos. ***Photography projects may submit up to 9 additional photos that the member has taken.

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Main project photos show involvement	8-9 pictures	5-7 pictures	3-4 pictures	1-2 pictures	No pictures
Pictures span all years of membership	Yes – 2		No - 0		

SECTION V – Other Project Work (43 points possible)

- A. **Overview of Other 4-H Projects** (17points possible) - This section is to be used to report experiences in projects other than your main project. You may report up to 3 other projects. Use numbers if you can (# of animals, size of garden, household safety checks, first aid kits built, etc.) **Do not repeat activities reported anywhere else.**

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Variety of Other Projects	3 projects indicated (3pts)		2 projects indicated (2pts)	1 project indicated (1pt)	No work shown
Time in Other Projects (Overall NOT Each)	4 years of project work indicated	3 years of project work indicated	2 years of project work indicated	1 year of project work indicated	No work shown
Growth	Project work reflects growth/change/increase/expansion in variety of experiences over time in majority of activities	Project work reflects growth/change/increase/expansion in variety of experiences over time in some activities	Project work stays consistent	Reduced project work	No work shown
Variety of activities	Activities reflect 10+ aspects of the project	Activities reflect 5-9 aspects of the project	Activities reflect 2-4 aspects of the project	Activities focus on only one aspect of the project	No variety of projects
Numbers used	Used Numbers - 2		Used Minimal Numbers - 1		Did not use numbers – 0

- B. **Educational Experiences in Other Projects** (20 points possible) - Record activities you participated in and learned about in your main project. List tours, talks or demonstrations seen or heard, individual instruction, exhibits, workshops, camps, competitions, consumer experiences, interviews made, websites visited, books and pamphlets read. Be sure to indicate level where educational experience took place. Use level (**L=local/club, C=county, MC= Multi-County, D=district, S=state, R=regional, N=national, I=international**)

<u>Across all educational experiences</u>	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Learning experiences reflect all years of reporting	Majority of types of learning experiences reflected in each year of reporting	Some types of learning experiences reflected in 3 years of reporting	Some types of learning experiences reflected in 2 years of reporting	Learning experiences only reflected in 1 year of reporting	No work shown
Types of learning experiences	Participated in 7+ different types of educational experiences	Participated in 5-6 different types of educational experiences	Participated in 3-4 different types of educational experiences	Participated in 1-2 types of educational experiences	No work shown
Depth of learning experiences	Experiences covering 7+ topics related to project	Experiences covering 5-6 topics related to project	Experiences limited to covering 3-4 topics related to project	Experiences in 1-2 topics related to project	No work shown
What was learned	Reported what was learned on All educational experiences	Reported what was learned on most educational experiences (more than half)	Reported what was learned on some educational experiences (at least half)	Reported what was learned on a few educational experiences (less than half)	No work show
Several levels indicated (L, C, MC, D, S, R, N, I)	Has experiences in local, county, district and/or multi county, state and/or national/international levels	Experiences only at the local, county and district and/or multi county level	Experiences only at the local and county level	Experience only at the local level	No levels indicated

- C. **Photos in Other Projects** (6 points possible) – Submit pictures related to your other projects. You may submit up to 9 photos.

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Other project photos show involvement	8-9 pictures	5-7 pictures	3-4 pictures	1-2 pictures	No pictures
Pictures span years of membership	Yes – 2		No - 0		

SECTION VI – 4-H Leadership (46 points possible)

- A. **4-H Leadership Experiences** (28 points possible) - List your 4-H leadership experiences and include 4-H promotional leadership activities. Remember – leadership is **planning, leading, teaching, conducting, organizing, coordinating, directing, etc.** **Do not repeat information listed on any other page.** List demonstrations and talks given in this section. Use numbers reached here only if they were face-to-face contacts. (L=local, C=county, MC= Multi-County, D=district, S=state, R=regional, N=national, I=international)

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Time in leadership roles	4 years of leadership	3 years of leadership	2 years of leadership	1 year of leadership	No work shown
Variety of leadership shown	7+ different types of leadership experiences	5-6 different types of leadership experiences	3-4 different types of leadership experiences	1-2 types of leadership experiences	No work shown
Leadership topics	7+ different topics	5-6 different topics	3-4 different topics	1-2 different topics	No work shown
Knowledge shared within their local 4-H club or other 4-H clubs	7+ presentations	5-6 presentations	3-4 presentations	1-2 presentations	No work shown
Knowledge shared with non-4-H groups	4+ presentations	3 presentations	2 presentations	1 presentation	No work shown
Several levels of leadership shown (L, C, MC, D, S, R, N, I)	Has experiences in local, county, district and/or multi county, state and/or national/ international levels	Experiences only at the local, county and district and/or multi county level	Experiences only at the local and county level	Experience only at the local level	No levels indicated
Leadership in project areas evident	8+ leadership activities relate to project areas.	5-7 leadership activities relate to project areas.	2-4 leadership activities relate to project areas.	1 leadership activity related to project indicated	No work shown

- B. **4-H Elected/Appointed Leadership** (12 points possible) - List 4-H offices you have held and committees served on. Give your specific responsibility. Use L=local, C=county, MC= Multi-County, D=district, S=state, R=regional, N=national, I=international.

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Elected Roles	Held 5+ elected roles	Held 3-4 elected roles	Held 2 elected roles	Held 1 elected roles	No elected roles
Committees	Served on 5+ committees	Served on 3-4 committees	Served on 2 committees	Served on 1 committee	No committee work
Several levels of leadership shown (L, C, MC, D, S, R, N, I)	Has experiences in local, county, district and/or multi county, state and/or national/ international levels	Experiences only at the local, county and district and/or multi county level	Experiences only at the local and county level	Experience only at the local level	No levels indicated

- C. **Photos in Leadership** (6 points possible) – Submit pictures related to your leadership. You may submit up to 9 photos.

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Leadership photos show involvement	8-9 pictures	5-7 pictures	3-4 pictures	1-2 pictures	No pictures
Pictures span years of membership	Yes – 2		No - 0		

SECTION VII – Community Service/Service Learning (26 points possible)

A. **Community Service/Service Learning** (20 points)– List your community service activities. Include everything you did that helped someone else (excluding family members).

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Variety of service activities	Participated in 7+ types of service activities	Participated in 4-6 different types of service activities	Participated in 3-5 different types of service activities	Participated in 1-2 different types of service activities	No work shown
Time in service projects	4 years of service projects indicated	3 years of service projects indicated	2 years of service projects indicated	1 year of service projects indicated	No work shown
Active in service projects	16+ service projects indicated	11-15 service projects indicated	6-10 service projects indicated	1-5 service projects indicated	No work shown
Growth in service projects	Service work reflects growth/change/increase/expansion in variety of experiences over time	Service work reflects growth/change/increase/expansion in variety of experiences over time	Service work stays consistent	Reduced service work	No work shown
Community service in project areas evident	8+ service activities relate to project areas.	5-7 service activities relate to project areas.	2-4 service activities relate to project areas.	1 community service work related to project indicated	No work shown

D. **Photos in Community Service** (6 points possible) – Submit pictures related to your community service. You may submit up to 9 photos.

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Community Service photos show involvement	8-9 pictures	5-7 pictures	3-4 pictures	1-2 pictures	No pictures
Pictures span years of membership	Yes – 2		No - 0		

SECTION VIII – 4-H Awards (14 points) - List major awards received in 4-H (including fairs). You may list up to 10 awards. Levels indicated with (L=local, C=county, MC= Multi-County, D=district, S=state, R=regional, N=national, I=international).

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Participated in 4-H competitive activities	Awards from State (or above), district and/or multi-county, county and club level	Awards from district and/or, county and club level	Awards from county and club level	Awards only at club level	No awards listed
Variety of competitive activities	Participated in 6+ competitive areas	Participated in 4-5 competitive areas	Participated in 2-3 competitive areas	Only participated in one kind of competitive activity	No variety listed
Meaningful awards – were meaning of the awards indicated	Yes - 2		No - 0		
Awards related to project areas	Yes - 2		No - 0		
Only awards from 4-H (including fairs) listed	Yes - 2		No - 0		

SECTION IX - 4-H Promotion/Marketing (12 points) - List special 4-H promotional activities (you may include t-shirts). You may list up to 10 promotion/marketing activities. Levels indicated with Indicate level (L=local, C=county, MC= Multi-County, D=district, S=state, R=regional, N=national, I=international).

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Promotional Activities	Promoted 4-H through 10 activities	Promoted 4-H through 7-9 activities.	Promoted 4-H through 4-6 activities	Promoted 4-H through 1-3 activities	No work shown
Promotion Methods	Used 6+ methods	Used 4-5 methods.	Used 2-3 methods	Used 1 method	No work shown
Participated in 4-H promotion	Promotion conducted at the State (or above), district and/or multi-county, county and club level	Promotion conducted at the district and/or, county and club level	Promotion conducted at the county and club level	Promotion conducted only at club (local) level	No levels indicated

SECTION X – 4-H Impact (3 points possible) 4-H Impact - In 100 words or less (or 1 min or less video) describe the differences 4-H has made in your life.

	Very Good 4	Good 3	Fair 2	Needs Improvement 1	No Work Shown 0
Impact of 4-H	Impact of 4-H clearly indicated - 3		Impact of 4-H superficially referenced - 2	Does not focus on impact of 4-H – 1	No Impact statement

Additional Comments from Judge:

Judges Initials