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Hello SEEK families! Below is information about SEEK for the **2022 – 23** school year.

CLASSES

Below are the class divisions, and the days each class is offered. SEEK classes will meet one day per week for twelve weeks.

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|--|----------------------------------|
| Grade: 1 st & 2 nd grade | Tuesday, or Wednesday, or Friday |
| Grades: 3 rd & 4 th grades | Tuesday, or Wednesday, or Friday |
| Grades: 5 th & 6 th grades | Tuesday, or Wednesday, or Friday |
| Grades: 7 th & 8 th grades | Tuesday, or Wednesday, or Friday |
| Class: Physical Science (9 th - 12 th grades) | Tuesday only |
| Class: Ecology (9 - 12 th grades) | Friday only |

Tuesday Dates	Nov 29, Dec 6, 13, Jan 3	Jan 10, 17, 24, 31	Feb 7, 14, 21, 28
Wednesday Dates	Nov 30, Dec 7, 14, Jan 4	Jan 11, 18, 25, Feb 1	Feb 8, 15, 22, Mar 1
Friday Dates	Dec 2, 9, 16, Jan 6	Jan 13, 20, 27, Feb 3	Feb 10, 17, 24, Mar 3

DROP OFF & PICK UP PROCESS

- **Class is from 9 a.m. to 2:30 pm. (No drop off before 8:45 a.m.)**
- Traffic flow is represented by the **red line** on the map below.
- Drop-off: Each car stops at the canopy (**blue "X"** on map)
- Students driving themselves will drive up to the screening canopy, check in, then park in the gravel parking area closest to Feland Hall (Black **"X"** on map);).
- Pick-up: follow the same traffic flow. Drive up to canopy, tell us who you are picking up, we will radio for your child to come to your car.



INCLEMENT WEATHER POLICY

In the event of wintry weather (snow, ice, etc.) the following is our policy:

- If the Pulaski County Special School District is closed, we are closed.
- If Pulaski County Special School District has a two-hour delayed start, SEEK will begin at 10 a.m.
- We have allotted for 1 potential make-up day, if needed. Make up days will take place the week of March 7, 2023.

DRESS FOR THE WEATHER

Our goal is to have your child doing and experiencing as much as we can possibly squeeze into 12 weeks. With that in mind, please remember to have your child dress for the weather. We recommend layering, so that students can be comfortable indoors or outside.

COMMUNICATION

- **WEEKLY PARENT LETTER:** To keep you informed about our classes, your child's teacher will send a weekly email or letter to let you know what we have been doing in class.
- **Join SEEK Family Facebook group:** On Facebook, search "4-H SEEK." This is a great way to keep up with the latest SEEK information. We will post pictures of students, reminders, and upcoming events. It is also a great way to connect with other parents. The group is private so you must send a request to join.
- **SEEK email list:** You can now join our Constant Contact email list to receive announcements. Go to our website at 4h.uada.edu/seek and click on the green box "Join SEEK Mailing List".
- **Text alerts:** You can sign up for Text Updates. This is typically used for inclement weather. Go to our website at 4h.uada.edu/seek and click on the green box "Join SEEK TEXT ALERTS" to opt into the service.

LUNCH PLAN

Students must either bring a sack lunch each day or purchase a meal plan. The 12-week meal plan is \$132 and will include a meal, desert, and drink. All students should bring a reusable water bottle to be used during the day. Sack lunches will be stored in the student's personal area, so consider sending items that do not need to be kept cold or warmed. To order the 12-week meal plan contact our office at 501-821-6884. If a child forgets a lunch, we will purchase a lunch from the center and charge the parents \$11.00.

DO NOT BRING

We ask that your child not bring any of the following items to class: knives, matches or lighter, live animals (unless approved by the teacher).

CELL PHONES

Cell phones may only be used before and after school, and during lunch at SEEK. At all other times phones must be turned off and put away. Violations will result in the phone being forfeited to the teacher until the end of the day. Repeated violations may result in the student no longer being able to bring phone to SEEK.

ILLNESS/MEDICATION

If your child has been ill, please make sure that he/she has been fever-free for 24 hours, without use of fever reducing medications, before returning to SEEK classes. Please screen at home for COVID-19 symptoms and do not come to SEEK if your child has symptoms. The CDC defines close contact as being within 6 feet for a cumulative total of 15 minutes or more (over a 24-hour period) with someone who has COVID-19.

If you test positive for COVID-19 OR have symptoms (Regardless of vaccination status):

- Stay home for at least 5 days (after test results if asymptomatic OR first symptoms if symptomatic) and isolate from others.
- If you had symptoms, you can end isolation after 5 days, If you are fever-free for 24 hours (without medicine) and symptoms are improving.
- If you do not develop symptoms, you can end isolation after 5 days.
- If you were severely ill or are immunocompromised, you should isolate for at least 10 days

If you were exposed to COVID-19 and are NOT up to date on vaccinations. (This group includes unvaccinated, partially vaccinated, and vaccinated without booster):

- Stay at home (quarantine) for at least 5 days.
- Get tested 3-5 days after your close contact. If you test positive, remain at home and begin isolation process outlined above.
- Watch for symptoms until 10 days after close contact even if your test result is negative.
- If you develop symptoms, isolate and test immediately. Continue to stay home until you have received your test results.

- Continue to take precautions (wear a mask, avoid travel, avoid those at high risk) until 10 days (after close contact).

If you were exposed to COVID-19 and are up to date on vaccinations OR have been infected and recovered within the last 90 days (Includes fully vaccinated with a booster):

- You do not need to stay home unless you have symptoms.
- Even if you don't have symptoms, get tested 3-5 days following close contact with someone with COVID-19.
- Watch for symptoms until 10 days after close contact even if your test result is negative.
- Continue to take precautions (wear a mask, avoid travel, avoid those at high risk) until 10 days (after close contact).

In the event of a student becoming sick at SEEK:

- Individuals displaying symptoms will be isolated from the remaining students.
- Parents/guardians will be immediately notified and required to pick the student up.
- Individuals displaying COVID-19 symptoms will not be allowed to return to SEEK without a negative COVID test or after 5 days.
- Parents/guardians will be notified of confirmed exposure.
- If SEEK closes due to COVID-19, you will be refunded an amount that will be prorated based on the number of weeks we are closed.

If prescribed medication is required for other conditions, it is okay to send it with your child, but staff will not dispense medicines. The student must be old enough to self-administer.

INSURANCE

Your personal medical insurance will be the insurance used if an emergency should occur.

CODE OF CONDUCT

These are our expectations for student's behavior during SEEK. Please read over this section with your child and explain any part that may be unclear to your child.

1. I will respect my fellow students.
2. I will take care of my own things and respect the property of others, including 4-H Center property.
3. I will listen to my teachers and follow their instructions.
4. I will follow safety rules and try to help keep my fellow students safe.
5. I will do my best to be an example to follow for my fellow students.

CONSEQUENCES: Discipline is not a one stop shop. We will review each incident and respond accordingly. Possible consequences include but are not limited to:

- Teacher and staff meet with student and parents, and appropriate consequences are agreed on.
- Student suspended one day.
- Student permanently suspended with no refund.