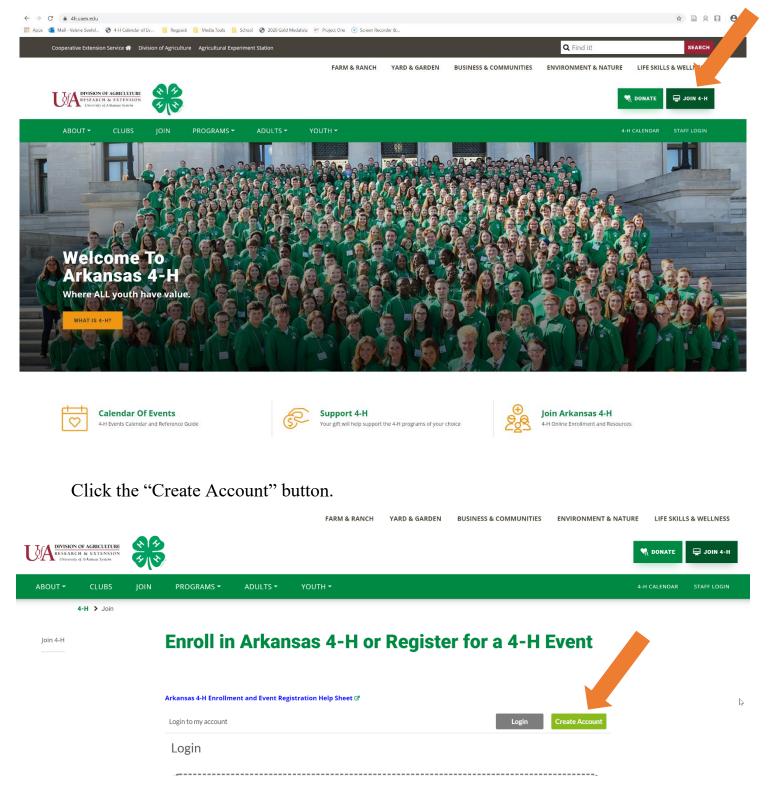


**ARKANSAS** 4 - H ENROLLMENT & EVENT REGISTRATION SYSTEM

## Family and Member Enrollment

Go to <u>https://4h.uaex.edu/</u> and click the "Join 4-H" button in the upper right corner.



Complete the information for your Main Family Contact. This is the person who will primarily be signing youth up for 4-H events. Fill out the boxes for name, email, and create a password. Then click "Sign me up!"

### **Enroll in Arkansas 4-H or Register for a 4-H Event**

kansas 4-H Enrollment and Event Registration Help Sheet 🗗			
ogin to my account		Login	Create Accoun
Create Account			
Create an account below by completing the All passwords MUST be at least 6 characters Browser Requirements: This system will work with al	s and contain no special chara	ote mandatory fields. octers (i.e. !@#\$%^&*)	
Family Contact First Name			0
Family Contact Last Name			0
Family Contact Email:			0
Create Password:			0
Confirm Password:			0
		Keep me logged in	
		s	SIGN ME UP!

The first thing you will see is your family dashboard. This is your home screen. To complete your family account, you will want to click "Complete My Application Now!" in the Family Contact Section.

ashboard		
Click	k Add Family Member to creat Each attendee requires a sep	n overview of your entire account. te a profile and make selections. parate profile and payment. ss, view or navigate to other forms.
Family Member Profile(s) You have not created any family member pro	ofiles. Please click the "Add F	ADD FAMILY MEMBER PROFILE
Balance Due	0%	Family Contact Section
Total Order:	\$O	Status: Missing Mandatory
Total Paid:	\$0	You have not yet completed all forms necessary to the completion of
Total Due:	\$0 VIEW PAYMENTS	your application.  Family Information  complete MY APPLICATION NOW!

# Then you will fill out the rest of the Family Information. Pay particular attention to the 4-H County box. This is where you put the county that you are actively participating in 4-H.

Family Contact First Name	Test	~
Family Contact Last Name	Testing	×
Family Contact Email	test@hotmail.com	<b>v</b>
Additional Family Contact Email (optional)		
Primary Contact Phone		ο
Additional phone number (optional)		
Home Address		_
TOME Address		0
City		ο
State		ο
Zip Code		0
4-H County	Ţ	ο
Community type	v	0
	E-mail	0
Correspondence Preference	<ul><li>Text message</li></ul>	Ŭ
	<ul><li>Phone call</li></ul>	
	Check all that apply	
	GO TO NEXT STEP >>	

Once you have all of the information filled out, and double checked your 4-H County is correct, select "Go to Next Step."

The next screen will automatically take you to your first Member Information page. This is where you will fill out the information for the 4-H members in your family. The only people that need to enroll in the system are 4-H youth—between the ages of 5-19—and adult volunteer leaders. Parents who are not serving in a volunteer leader capacity DO NOT need to create an account.

Complete the information on this page for the youth or adult volunteer leader in your family. Pay particular attention that you select the 4-H County where the member is actively participating in 4-H. Then click "Go to next step."

**Member Information** 

<u>This form begins the process of adding individual family members.</u> Each family member requires a <u>separate</u> profile. <mark>Red circles</mark> note mandatory fields. Use the <mark>progress bar</mark> above to track your progress, view or navigate to other forms.		
mily Member First Name		
mily Member Last Name		
ckname		
mily Member Type	• Youth	
	<ul> <li>Adult</li> </ul>	
e (as of January 1 of the current year)	· · C	
ender	Male C	
	Female	
ars in 4-H	٣	
H County	· · · · · · · · · · · · · · · · · · ·	
e you Hispanic or Latino ethnicity?	Yes C	
	<ul><li>No</li><li>Prefer not to state</li></ul>	
Shirt Size		
	· · · · · · · · · · · · · · · · · · ·	
Choose File No file chosen		

The next page will show you the clubs available in the 4-H county you selected. If you do not see the clubs for your county, go back and double check that the 4-H county on the member information page and the main family contact page are correct.

After you select the clubs, you will select your 4-H project areas. These is a link to purchase 4-H project books corresponding to your projects. You can also contact your county office to see if they already have project books available.

After the Clubs page and Projects page, you will be taken to the Event Registration page. This page will **not** show any events when you first enroll in the system.

#### **Event Registration**

Please make selection(s) for <mark>Teenage</mark> r below. <mark>Red circles</mark> note mandatory fields. Use the <mark>progress bar</mark> above to track your progress, view or navigate to other forms.	



You have no products to select from at this time.

Events

GO TO NEXT STEP >>

 $\square$ 

You must be confirmed as an active 4-H member by your County Extension Agent (CEA) before you can register for any 4-H events. After you enroll in the system, your CEA will be notified. After they go in the system and approve you as an active 4-H member, you will be able to come back to the Event Registration page to sign up for events.

You will then be asked to complete the Medical Information, Code of Conduct, and release forms.

Once you complete enrollment for the first member, you can add another family member. Just select the blue button "Add Family Member Profile" on the dashboard.

### Dashboard

This is your Dashboard. It provides an overview of your entire account. Click Add Family Member to create a profile and make selections. Each attendee requires a separate profile and payment. Use the progress bar to track progress, view or navigate to other forms.				
Family Member Profile(s)		ADD FAMILY MEMBER PROFILE		
Teenager Test  Complete Registration		27% 🔻		
Balance Due	0%	Family Contact Section 100%		
Total Order:	\$O	Status: Complete		
Total Paid:	\$O	Vau have completed all of your mandatory forms		
Total Due:	\$0	You have completed all of your mandatory forms. Congratulations!		
	VIEW PAYMENTS	<ul> <li>Family Information</li> </ul>		

Add a family member profile for however many 4-H youth and adult volunteer leaders you need to enroll!